

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS AT THE COURTHOUSE IN
SUNDANCE, CROOK COUNTY, WYOMING**

TUESDAY, SEPTEMBER 2, 2014

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

The minutes from the previous meeting were approved.

Mary Kuhl, County Treasurer, Tina Wood, Clerk of District Court, Steve Stahla, County Sheriff and Joe Baron, County Attorney were present to go over items of interest within their departments. Also present was Jill Mackey, County Library Director.

Kelly moved to approve the Addendum to the Joint Agreement to Take Advantage of a Regional Government Enterprise License Agreement by and between Town of Pine Haven, Wyoming and the Joint Agreement between the County's of Crook, Weston and Niobrara. Jeanne seconded, all ayes, motion carried.

Kelly moved to approve a Memorandum of Understanding With Not For Profit Service Providers by and between the Board of County Commissioners in and for Crook County, WY and Weston County Children's Center/Region III Developmental Services. Jeanne seconded, all ayes, motion carried.

The following bills were paid:

Total Wages		156036.44
<u>CLAIMANT</u>	<u>PURPOSE</u>	<u>AMOUNT</u> <u>ALLOWED</u>
AFLAC	Insurance	1722.17
Blue Cross Blue Shield of Wyoming	Health Insurance	48921.87
Col. Life & Accident Ins. Co.	Insurance	48.07
Crook County Payroll Tax Account	Withholding & Social Security	51221.31
Great-West Trust Company, LLC	Deferred Compensation	730.00
NCPERS Wyoming	Life Insurance	192.00
New York Life Insurance Company	Life Insurance	522.28
VSP	Vision Insurance	607.44
WY Department of Workforce Services	Worker's Compensation	2648.38
Wyoming Retirement System	Retirement	32583.76
Wyoming Educator's Benefit Trust	Life Insurance	175.76
Election Judge Expenses	Salary, Meals & Mileage	10919.89
A & B Welding Supply Co., Inc.	Eye Ease	7.11
Action Communications, Inc.	Charger	1454.00
Alcopro, Inc.	PBT Mouthpieces	131.00
AlSCO/American Linen	Shop Towels & Dust Mops	239.36
Aro Restaurant	Rally Meals	43.23
AT Conference	Conference Call	23.33
AT & T Mobility	Cell Phone	1200.23
Bickle Truck & Diesel Service	Replace Clutch Brake	330.45
Big Horn Tire Inc.	Tires & Batteries	3012.03
Blakeman Propane Inc.	Propane	27440.66
Brian B. Wells	Reimbursement for WACO Registration	85.00
Brian Sebade	Registration & Mileage	536.56
Bulldogger Services, Inc.	Culvert Liners	7575.00
Cenex Fleetcard	Fuel	2404.94
City of Gillette	Water	6.00
City of Sundance	Water	886.60
Classic LLC	Road Base	23006.72
Clinical Lab of the Black Hills	Autopsy	1590.00
Coastal Chemical Co., LLC	Diesel	5591.75
Cody Ballou	Contract Hauling	11956.97
Coffee Cup Fuel Stop	Fuel	1295.02
Collins Communications	Field Labor	300.00
Colony Community Club	Polling Place Rent	200.00
Combined Laboratories Facility	Tests	88.00
Consolidated Engineers, Inc.	Engineering Services	896.00
Crescent Electric Supply Company	Light Fixtures & Lamps	335.88
Croell Redi-Mix	Road Base	22446.13
Crook County	Employer Paid Benefits from Grants	3238.76
Crook County Cattlewomen	Membership Dues	15.00
Crook County Medical Service Dist.	Prisoner Food & Meals	1963.70
Crook County Senior Services	County Funding	1666.67

Crook County Treasurer	Postage	47.68
Custom Auto & Truck	Parts & Labor	917.70
Dakota Business Center	Monthly Maintenance	89.40
Daly, Davidson & Sorenson, LLC	Court Appointed Attorney Fees	415.34
Decker's Market	Supplies	37.12
Department of Health	Rental for State Vehicle	134.00
DOT/FHWA	Engineering Services	4869.39
Double Star Computing	Onsite Computer Service	1644.20
Dwande E. LeMay	Court Transcript	62.50
Environmental Systems Research Inst.	ArcGis-License Agreement	19443.29
Escape	Registration-Crozier	50.00
Front Range Fire Apparatus	Valve Body	365.76
Gantz Backhoe Service	Contract Hauling	6898.50
Gearhart Fuel & Repair, Inc.	Gas & Diesel	4613.52
Gillette Printing & Engraving Co., Inc.	Child Support Checks	396.22
Glaxosmithkline	Vaccines	1583.70
HDR Engineering, Inc.	Professional Services Co. Rd. #35 Survey	2046.30
Heartland Paper Company	Courthouse Supplies	442.29
Hillside Pharmacy	Supplies	38.80
Homestead Nursery	Flowers	66.78
Horsley Specialties, Inc.	Lead Paint Oversight, Supervision & Transportation	1200.00
Howard White Construction	2nd & 3rd Installment for Contractor-Fire Cache	84996.90
Hulett Hardware	Parts	25.66
Husker Steel	Cattle Guards	42950.00
Intermountain Construction	Asphalt	13230.00
James A. Pridgeon	Map Display Cabinet	500.00
Jeff Garman	Key Charge	42.40
Jensen Livestock LLC	Parts	196.95
Joseph Michael Baron	WACO Registration Reimbursement	135.00
Karen's Delivery Co.	Delivery Fee	11.00
Laramie County 4-H Council	Uniform Shirt	29.00
Lenzes Printing	Paper	38.97
Linda S. Fritz	Mileage	23.52
Lisa Finkey	Court Appointed Attorney Fees	257.56
Lyle Signs, Inc.	Signs	1018.63
Mary R. Kuhl	Mileage	38.08
Max Robert Masters	Mapping Contract for GIS & Subdivisions	3000.00
Melanie Wilmer	Mileage	36.40
Merck Sharp & Dohme Corp.	Vaccines	2779.54
Midwest Cancer Screening	Pap Smears	48.45
Moore Medical, LLC	Vanish Point & Gloves	168.96
New Haven Community Building	Polling Place Rent	50.00
Office of State Lands & Investments	Repair Semi, Master Cylinder & Hydravac	860.00
Oshoto Community Club	Polling Place Rent	50.00
Paetec	Telephone	183.14
Paradise Foods	Supplies	808.72
Pitney Bowes Global	Leasing Charges	414.66
Powder River Energy Corp.	Electricity	3781.81
Powder River Office Supply, Inc.	Supplies	824.85
Proforma	Graphics	501.72
Quality Agg & Construction, Inc.	J Base	41034.58
Quality Hardware & Supply	Parts	266.74
Range Telephone Cooperative, Inc.	Telephone	3288.47
Ringer Law, P.C.	Court Appointed Attorney Fees	78.00
Rosencranz Construction	New Doors	3300.00
RT Communications	Telephone	704.82
Sanofi Pasteur, Inc.	Vaccine	2128.37
Sara Fleenor	Meals & Mileage	350.53
Sarah E. Crawford	Mileage	71.68
Schutz Foss Architects, PC	Professional Services	928.52
Shamion Trucking	Contract Hauling	2555.01
Sherri Davis	Mileage	52.64
Sundance Dillon's Hardware Inc	Supplies	164.33
Sundance Electric Inc.	Electrical & Lighting	396.99
Sundance Equipment Company	Parts	1031.63
Sundance State Bank	Direct Deposit Fees	6.33
Sundance Subway	Rally Meals	158.20
Sundance Times	Publishing	6038.38

Sundance Travel Center	Diesel	145.38
The Supply Cache, Inc.	Reducer	335.50
Thunder Basin Ford LLC	Fuel Canister	447.93
Timberline Services Inc.	Road Base	7816.32
Timothy R. Lyons	Mileage	373.52
TMS South	Jail Plumbing Parts	333.96
Top Office Products, Inc.	Copy Charge	191.39
Tower Valley Ag Supply	Gas & Diesel	3057.35
Town of Hulett	Water	54.80
Town of Moorcroft	Water	63.00
Tracy Motor Company	Supplies	3673.32
Truenorth Steel	Helical Poly	8108.60
Tyler Technologies, Inc.	Annual Support Fees	2898.00
United States Treasury	Penalty	570.00
UNUM	Disability Insurance	273.86
Urbin Law Office, LLC	Court Appointed Attorney Fees	360.43
US Post Office	Box Rent	50.00
Visa	Supplies & Travel Expenses	2966.72
Volunteer Fireman's Retirement Fund	Fireman's Retirement Fund	1012.50
Wayne Ballou Trucking	Contract Hauling	11724.34
Wells Plumbing & Farm Supply	Valves	176.45
West River International, Inc.	Valves	57.04
Western Stationers	Supplies	1634.68
WY Department of Transportation	Project Expenditures	851.71
WY Department of Workforce Services	Worker's Compensation	761.62
WYDOT Motor Vehicle Division	Plates	5.00
Wyoming All Hazards Association	Membership Dues	25.00
Wyoming Coroner's Association	Yearly Dues	125.00
Wyoming GAL Program	GAL Fees	1292.72
Wyoming Machinery Company	Parts	1091.89
Total		741693.13

The following monthly collections were collected:

County Clerk	\$12,803.00
County Sheriff	\$12,969.40
Clerk of District Court	\$2,884.51
Public Health (July)	\$1,905.06

Jeanne moved to approve the Application through Wyoming Educators' Benefit Trust (WEBT), Crook County Employees Medical and Dental Benefit Document Effective July 1, 2014. Kelly seconded, all ayes, motion carried.

Joe Baron, County Attorney, discussed the Pine Ridge property that the County owns. The Board received a request from the Billy Ellis Family to renew their lease between the Ellis Family and Crook County for the 40 acre parcel of County land near Pine Ridge. The Board determined not to renew the lease since the County is in the process of selling the land.

Morgan Ellsbury, Road and Bridge Foreman and Randy Gill, Facilities Maintenance Foreman, gave a monthly report. Also present were Joe Baron, County Attorney and Gari Gill, County Fire Warden.

Kelly moved to approve a Right-of-Way Easement and Consent to the Establishment or Alteration of Crook County Road No. 195 Known as the Homestake County Road from Reinecke Oxyoke Ranch, Inc. to County of Crook of the State of Wyoming and a Right-of-Way Easement and Consent to the Establishment or Alteration of Crook County Road No. 195 Known as the Homestake County Road from Haiar Enterprises, Inc. to County of Crook of the State of Wyoming. Jeanne seconded, all ayes, motion carried.

Morgan Ellsbury, Road and Bridge Foreman, presented a draft Policy on Mailboxes Within County Road Right of Ways and discussion was held.

Adjourned for lunch at 12:06 o'clock p.m.

1:07 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Jill Mackey, County Library Director and Tamara Baron, Member, Crook County Library Board, gave a monthly report and Tamara gave an update on County Board Training. Becky Tinsley, County Public Health Nurse Manager, gave a monthly report. Kelly moved for the County to pay for the remainder of the amount due not covered by insurance for the seasonal flu shot for the County employees this year. Jeanne seconded, all ayes, motion carried. Brian Sebade, UW Extension Educator, gave a monthly report. Judy Hutchinson, Sandi Kellogg, Ted Rosencranz and Judy Bettmann, Members, Crook County Fair Board, gave a monthly report. Also present were Bobbi Butler, Terri Johnson, Carolyn Fowler, Secretary, Crook County Fair, Judy Brengle, Joe Baron, County Attorney, Randy Gill, Facilities Maintenance Foreman and Sarah Pridgeon, Sundance Times.

Present for the public hearing for Renewal of Restaurant Liquor Licenses, Renewal of Retail Liquor Licenses and Renewal of County Retail Malt Beverage Permits were Judy Brengle, Tonia Johnson, Cindy Brengle, Marylee Bell,

Brad Greba, Scott Jarvis, Joe Baron, County Attorney, Ogden Driskill, Wyoming State Senator, Phil Jordan, Nick Hawkinson, Terry Lee, Victoria Cross, Joleen Hart, Richard Nelson and Tim Lyons, Growth and Development Administrator. Written and oral comments were received.

Jeanne moved to approve the following renewals:

Cindy M. Brengle dba Aladdin Café - Renewal of Restaurant Liquor License
Buffalo Jump, LLC dba Buffalo Jump Saloon & Steak House - Renewal of Retail Liquor License
Aladdin LLC dba Aladdin General Store - Renewal of Retail Liquor License
Sand Creek Trading Post LLC dba Sand Creek Trading Post - Renewal of Retail Liquor License
Buffalo Jump Saloon, Inc. dba Sand Creek Spirits - Renewal of Retail Liquor License
Michael J. & Tonia J. Johnson dba Crook County Saloon - Renewal of Retail Liquor License
Longhorn Catering, LLC dba Devils Tower KOA - Renewal of Retail Liquor License
Marcelleen, Inc. dba Devils Tower Trading Post - Renewal of County Retail Malt Beverage Permit
Driskill Holdings, LLC dba Devils Tower KOA - Renewal of County Retail Malt Beverage Permit
RBD ENT., LLC dba State Line Station- Renewal of County Retail Malt Beverage Permit
Devils Tower View Cage, B.P.L & L dba Devils Tower View - Renewal of County Retail Malt Beverage Permit

Kelly seconded, all ayes, motion carried.

Kelly moved to continue the public hearing for Renewal of Restaurant Liquor License, Renewal of Retail Liquor License and Renewal of County Retail Malt Beverage Permit to October 7, 2014 at 3:00 o'clock p.m. for the following:

Brad Greba dba Whitetail Creek Outfitters-Renewal of Restaurant Liquor License
Amy Greba dba Whitetail Creek Outfitters - Renewal of County Retail Malt Beverage Permit
JPC Keyhole LLC dba Keyhole Marina - Renewal of Retail Liquor License
Jeanne seconded, all ayes, motion carried.

Jeanne moved to continue the public hearing for Renewal of Retail Liquor License to November 5, 2014 at 2:30 o'clock p.m. for the following:

Richard A. Nelson dba Fort Devils Tower - Renewal of Retail Liquor License.
Kelly seconded, all ayes, motion carried.

Jeanne moved to reaffirm Resolution No. 13-2001 setting forth the hours of sale and allowing persons under 21 in dining and waiting areas for all liquor licensees approved by the Board of County Commissioners of Crook County, Wyoming. Kelly seconded, all ayes, motion carried.

Joleen Hart, Buffalo Jump, LLC dba Buffalo Jump Saloon and Steak House, presented two (2) applications for Special Twenty-Four Hour Catering Permits. Kelly moved to approve two (2) Special Twenty-Four Hour Catering Permits for Buffalo Jump, LLC dba Buffalo Jump Saloon and Steak House, one for the Viergets Reception on September 13, 2014 and one for the Ranch A Banquet on September 27, 2014. Jeanne seconded, all ayes, motion carried. Also present were Bobbi Butler, Terri Johnson and Ogden Driskill, Wyoming State Senator.

Kathy Lenz, Clerk/Treasurer, City of Sundance, informed the Board that Heath Turbiville, HDR Engineering, County Contract Engineer, has the fairgrounds cost estimate and Mr. Turbiville presented the estimate to the Board. The Crook County Fair Board informed the Board that the decision of the Crook County Fair Board is to not relocate the fairgrounds due to lack of funding. Oral comments were received and discussion was held. The Board decided not to submit an application for a SLIB grant for funds and to not relocate the fairgrounds. Present were Judy Hutchinson, Sandi Kellogg, Peggy Boardman, Judy Bettmann and Ted Rosencranz, Crook County Fair Board, Randy Gill, Facilities Maintenance Foreman, Sarah Pridgeon, Sundance Times, Joe Baron, County Attorney, Ogden Driskill, Wyoming State Senator, Carolyn Fowler, Secretary, Crook County Fair, Bobbi Butler, Terri Johnson, Dixie Garman, Sheryl Klocker, Byron Stutzman, CCSD#1, Paul Brooks, Mayor, City of Sundance, Brian Sebade, UW Extension Educator and Tim Lyons, Growth and Development Administrator.

The meeting adjourned at 4:09 o'clock p.m.

Wednesday, September 3, 2014

8:00 o'clock a.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

The Pledge of Allegiance was recited to the Flag.

Warren Oyler, Resident Engineer, Wyoming Department of Transportation (WYDOT), gave an update on bridge and road projects. Also present was Morgan Ellsbury, Road and Bridge Foreman.

Lisa Fletcher, County Assessor, presented tax roll cancellations, additions and rebates. Kelly moved to approve the following tax roll cancellations, additions and rebates: 2004-136; 2005-201; 2006-203; 2006-204; 2009-224; 2010-107; 2011-78; 2012-60; 2013-43; 2014-01 and 2014-42. Jeanne seconded, all ayes, motion carried.

Mary Kuhl, County Treasurer, submitted the following monthly report of receipts and disbursements for month end August 2014:

Total Receipts		\$1,138,344.01
Disbursements:	Towns	\$2,469.16
	County Boards	\$14,411.75
	State & Local School	\$62,720.85
	DOT/DOR/Rebate	\$143,176.27
	Redemption/S. Park	\$534.00

Total \$223,312.03

Gari Gill, County Fire Warden and Sheila Hansen, Homeland Security County Coordinator gave a monthly report. Also present were Paul Stuart and Ruby Stuart.

Morgan Ellsbury, Road and Bridge Foreman, gave a monthly report. Also present were Joe Baron, County Attorney, Sarah Pridgeon, Sundance Times, Paul Stuart, Ruby Stuart, Bruce Gose, Stephanie McKown, Dave Bannister, Kirsty Fisher, Dick Ludemann, Edward Jarolin, Marcia Jarolin, Dave Goold, Cheri Moon, Larry Brown, Jim Bowman, Regina Bowman, Monte Snook, Cassie Simmons, Roger Connett, Bob Cournoyer and Ann Cournoyer.

Kelly moved to approve a County Road Use Agreement by and between Crook County, Wyoming and Fuller Construction. Jeanne seconded, all ayes, motion carried.

Kelly recused himself from this discussion and left the room. Bruce Gose, Stephanie McKown, Dave Bannister, Kirsty Fisher, Dick Ludemann, Edward Jarolin, Marcia Jarolin, Dave Goold, Cheri Moon, Larry Brown, Jim Bowman, Regina Bowman, Monte Snook and Cassie Simmons discussed concerns on a bridge on Killion's up Inyan Kara Creek County Road No. 9. The Board will have Morgan Ellsbury, Road and Bridge Foreman, proceed with the BROS Program and the County will decide if they want to submit a claim for damages for the bridge to the insurance company.

Robert Cournoyer and Ann Cournoyer appealed the Denial of their Access or Turnout Permit Application for Bertha County Road No. 12. Discussion was held. The County will not be approving the application.

Paul Stuart, Ruby Stuart and Roger Connett discussed vacating a portion of Green Mountain & Inyan Kara County Road No. 35 and what the process would be.

Adjourned for lunch at 12:11 o'clock p.m.

1:00 o'clock p.m. Present were Chairman James W. Hadley, Vice-Chairman Kelly B. Dennis, Member Jeanne A. Whalen and County Clerk Connie D. Tschetter.

Roger Connett, Member, Crook County Land Use Planning and Zoning Commission, (CCLUP&ZC), gave a monthly report. Tim Lyons, Growth and Development Administrator, gave a monthly report. Also present were Linda Tokarczyk, Rare Element Resources (RER), Sarah Anderson, Crook County Natural Resource District (CCNRD), Steve Kozel, USDA Forest Service, Cindy Larom, Bureau of Reclamation, Doug Wilson, PRECorp, Terry Lee, Keyhole State Park, Sarah Pridgeon, Sundance Times, Joe Baron, County Attorney and Ogden Driskill, Wyoming State Senator.

The following people gave an update on items of interest within their departments: Steve Kozel, USDA Forest Service; Cindy Larom, Bureau of Reclamation; Terry Lee, Keyhole State Park; Linda Tokarczyk, RER; Doug Wilson, PRECorp and Sarah Anderson, CCNRD.

Jeanne moved to approve sixteen (16) "As Built" Commercial Pipeline Licenses Along or Across County Road from Crook County, Wyoming to MGTC, Inc. Kelly seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Tim Lyons, Growth and Development Administrator, Morgan Ellsbury, Road and Bridge Foreman and Sarah Pridgeon, Sundance Times.

Kelly moved to authorize Chairman Hadley to sign the Bid Letter on the County property near Pine Ridge. Jeanne seconded, all ayes, motion carried. Also present were Joe Baron, County Attorney, Tim Lyons, Growth and Development Administrator, Morgan Ellsbury, Road and Bridge Foreman, Sarah Pridgeon, Sundance Times, Paul Brooks, Mayor, City of Sundance and Becky Tinsley, County Public Health Nurse Manager.

Paul Brooks, Mayor, City of Sundance and Becky Tinsley, County Public Health Nurse Manager, Members, Crook County Juvenile Services Board, requested additional County funding for this Board and discussion was held. The Board denied their request. Also present were Sarah Pridgeon, Sundance Times, Joe Baron, County Attorney, Morgan Ellsbury, Road and Bridge Foreman and Tamara Baron.

At 2:50 o'clock p.m. Jeanne moved to go into executive session to discuss possible litigation on the Inyan Kara Bridge. Kelly recused himself and left the room. Jim seconded, all ayes, motion carried.

The Board went back into regular session at 3:32 o'clock p.m.

The meeting adjourned at 3:32 o'clock p.m., to meet in regular session on October 7 and 8, 2014 at 8:00 o'clock a.m., in the Commissioner's Room at the Courthouse in Sundance, Wyoming.

James W. Hadley, Chairman

Jeanne A. Whalen, Member

Kelly B. Dennis, Vice-Chairman

Attested:_____

Connie D. Tschetter, County Clerk